



DOMESTIC CHICKEN PERMIT APPLICATION

Office Use Only:

Application Date: ___/___/___ Zoning District: _____ Permit #: _____ Fee: \$15.00 *

Property Address: _____

Applicant Name: _____

Phone (HM): _____ (Cell): _____

E-Mail Address: _____

(if different from Applicant)

Property Owners Name: _____

Phone (HM): _____ (Cell): _____

Mailing Address: _____

Application is *(please check one)*: **NEW** _____ **RENEWAL** _____ (* fee waived for renewals)

If this is a NEW application, you must complete the “**Chickens and Coop Information**” in the box below and submit a detailed site and sketch plan.

If a RENEWAL application, have you changed the coop or enclosure for the chickens from what was illustrated on your original application? YES _____ NO _____

(If YES, you must complete the coop information box below, and attach a revised site plan)

APPLICANT MUST COMPLETE BOX BELOW & SUBMIT A DETAILED SITE AND SKETCH PLAN

Chickens and Coop Information

(Note: A detailed site/sketch plan of the premises must include the location, dimensions and design of the coop and run, including all existing accessory structures on the property, and any pertinent information to ensure said use is in full compliance with the standards and regulations in City Zoning Code.)

Number of Chickens Intended to be Kept on the Premises (*max. number of 6*): _____

Size of Chicken Coop: Length _____ ft. Width _____ ft. Height _____ ft.

Size of Chicken Run (*a required attachment*): Length _____ ft. Width _____ ft.

Setbacks: Side Yard _____ ft. Rear Yard _____ ft. From Principal Structure _____ ft.

Describe the exterior materials to be used for the coop and run. Attach a drawing or picture if available:

Do you plan to provide on-site composting of chicken waste? NO: _____ YES: _____

If yes, indicate on the site plan the location of any dedicated containers or enclosure used for composting, and explain in detail how you intend to manage this waste on the property.

Are there any existing accessory structures on the property, such as sheds but excluding detached garages on the premises? If so, please identify them on the site plan and indicate their size below:

Existing Accessory Structure: Length _____ ft. Width _____ ft. Area _____ sf.

Are there any homeowner's association (HOA) rules or covenants that prohibit the keeping of chickens on the property, or require HOA board approvals? If so, please mark or initial the line below:

NO: _____ YES: _____ **

(** If marked Yes, the Applicant must provide a separate statement from the HOA board that the property is allowed to keep or provide for chickens on the subject property.)

The undersigned hereby agrees to allow the Zoning Administrator permission to inspect the subject property upon completion of installing the new coop and perform an inspection of the premises as needed. Inspections may be performed on a complaint-based process, or at the direction of the City Administrator and/or City Council.

Any chicken coop allowed under this permit is subject to all provisions and standards found under City Code Title 5 – Police Regulations ¹ and City Code Title 12 – Zoning ²

The undersigned hereby represents upon all of the penalties of law, for the purpose of inducing the City of Mendota Heights to take the action herein requested, that all statements herein are true and that work herein mentioned will be done in accordance with the Ordinances of the city.

Should this permit be revoked; or the applicant chooses not to renew this permit; or the chicken coop ceases operations for a period of six (6) months or more, the undersigned hereby agrees to remove the coop and its appurtenances within thirty (30) days of written notice from the city.

The undersigned also acknowledges that they have been provided with the applicable regulations regarding keeping chickens on their property; and assume all responsibility for compliance. Furthermore, the Applicant acknowledges that non-compliance with the regulations may result in revocation of the permit.

Applicant Signature Date

Property Owner Signature Date
(if different from Applicant)

Office Use Only

Conditions of Approval (if any): _____

Planning/Zoning Approval: _____ **Date:** _____

¹ Title 5-3-1; 5-3-7; 5-3-10; 5-3-11; and 5-3-12.

² Title 12-1B-2; 12-1D-3C; 12-1D-3C.2; and 12-1E-3C.

CITY CODE REGULATIONS & STANDARDS REGARDING THE KEEPING OF CHICKENS



City Code Title 5-3-10: CHICKENS:

- A. Up to six (6) female chickens, *Gallus domesticus*, may be kept on a residential premise as domestic animals, provided such chickens are kept in an accessory structure meeting the provisions of Section 12-1D-3 of the Zoning Code. Such structure must be constructed so that it may be easily cleaned, and so that the chickens are completely enclosed and protected from children and animals on the outside.
- B. The Animal Warden and/or Zoning Administrator has the authority to enter upon private premises wherever chickens are kept or a domestic chicken permit license has been issued, ~~whenever~~ there is a reasonable cause to believe that the chickens are being mistreated or pose a threat to the health and safety of people or other animals.

City Code Title 12-1D-C.

2. CHICKEN COOPS AND RUNS IN ALL RESIDENTIAL DISTRICTS:

a. Number, Size and Building Requirements:

- (1) One chicken coop and run may be constructed with the issuance of a permit as stipulated in this title.
- (2) The dimensions of such coop and run are limited to:
 - (A) The interior floor space of the chicken coop shall be a minimum size of two (2) square feet for each chicken authorized under the permit. The floor area of the run must have a minimum of five (5) square feet per chicken. The coop and run must not exceed a maximum area of one hundred forty-four (144) square feet.
 - (B) The coop and run are limited to a maximum height of ten feet (10') tall, whether the accessory structure is for sole use as a chicken coop or if it is part of an accessory structure also used for other purposes. The chicken coop portion of such a structure may be no more than ten feet (10') tall.
 - (C) The coop and run must be set back ten feet (10') from the side and rear lot lines of the property. The coop and run must be located in the rear or side yard and are not permitted in the front yard of the property.
- (3) Construction requirements for the chicken coop and run include:
 - (A) The exterior finish materials of the chicken coop shall be: 1) weather resistant, protective covering material, decay resistant wood, or if exterior finish wood is not decay resistant, then the wood finish shall be protected from the elements and decay by paint or protective covering (e.g., siding, fascia wrap); and 2) in accordance with the accessory structure regulations set forth in the zoning regulations in this code.
 - (B) The construction of and materials used for the chicken coop and run must be adequate to prevent access by rodents or other pests.
 - (C) The chicken run shall be attached to the chicken coop. The chicken coop and run shall be deemed as a single structure and subject to the accessory structure regulations set forth in the zoning regulations of this code.
 - (D) The chicken run shall be fully enclosed (sides and top) by fencing or other similar material.

b. Regulations: The keeping, harboring, maintaining, or possessing of any chicken shall be in accordance with the following:

- (1) Limit: No more than six (6) chickens shall be kept or harbored on the premises to which the permit applies.
- (2) Roosters: Roosters are prohibited.
- (3) Slaughter: Slaughtering of chickens on any property zoned for residential use is prohibited.
- (4) Eggs: No chicken eggs shall be sold or offered for sale; all chicken eggs shall be for personal use or consumption.
- (5) Fighting: Chickens shall not be raised or kept for fighting.
- (6) Food: Food materials stored outside shall be within closed containers with lids.
- (7) Sanitation: All containment areas and structures shall be maintained in a clean, sanitary, and odor free environment and shall be free from the presence of rodents or other pests at all times.

- (8) Disposal of Waste: Fecal waste or coop related litter shall be removed at such reasonable times to prevent odors from emitting over property lines. Such waste or litter must be double bagged and disposed of in city garbage. Waste or litter is allowed to be composted on the property, provided the composting is done in a sturdy, weather resistant compost bin or dedicated enclosure. Should the composting be done in an unhealthy or ineffective manner, whereby creating a public nuisance or complaint from a neighboring resident, the permit holder shall immediately cease all waste composting on the property and remove such waste composting bin(s) if so ordered by the Zoning Administrator or Animal Warden.
 - (9) Nuisance: Chickens shall not be kept in such a manner as to constitute a public nuisance. Any violation of the provisions of this subsection shall be deemed a public nuisance.
 - (10) Inspection: Any chicken coop and run authorized under this section may be inspected at any reasonable time by the city zoning administrator, animal warden or their designee.
 - (11) Permit Required: An application for a permit hereunder shall be filed with the city clerk upon an application form furnished by the city. The permit fee, which shall be paid and filed with the permit application, shall be in an amount established by city council resolution. A permit issued hereunder shall be for duration of one year from its date of issuance. An application for permit renewal shall be filed sixty (60) days prior to the expiration of the current permit. The permit application shall include, but not be limited to, the following:
 - (A) The full name and address of the following persons:
 - (i) The applicant signed thereto; and
 - (ii) The owner(s) of the premises on which chickens are sought to be kept and for which the permit would apply;
 - (B) The street address of the premises on which chickens are sought to be kept;
 - (C) The number of chickens to be kept on the premises;
 - (D) A detailed sketch plan of the premises on which chickens are sought to be kept, including the location, the dimensions and design of the coop and run, establishing compliance with the chicken coop and run specifications provided in this section;
 - (E) A statement certifying whether the property's homeowners' association rules, if any, prohibit the keeping of chickens on the property for which the application is sought;
 - (F) If the applicant is not the fee owner of the premises on which the chickens are sought to be kept and for which the permit would apply, the application shall be signed by all fee owners of the premises.
 - (G) Any other and further information as the city deems necessary.
 - (12) Revocation: A permit granted under this section of the code may be revoked by the zoning administrator or animal warden with a finding in writing to the applicant that a violation of any of these standards has occurred or that there is a threat to public health, safety or welfare. Such revocation may be appealed to the city council, whose decision shall be final.
 - (13) Abatement and Enforcement: Should an applicant have their permit revoked as per Subpart (12) above; or chooses not to renew their domestic chicken permit; or if the chicken coop ceases to operate for a period of six (6) months or more, the applicant or owner of the property must remove the coop structure and all appurtenances within thirty (30) days from written notice by city.
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City Code Title 12-1D-3: Accessory Structures:

Property is four (4) acres or less: One accessory structure with the area not to exceed one hundred forty-four (144) square feet, or one accessory structure plus a chicken coop and run provided the total area of both structures shall not exceed two hundred twenty-five (225) square feet.

Property is more than four (4) acres: Total area cannot exceed four hundred twenty-five (425) square feet, provided: No single structure shall exceed two hundred twenty-five (225) square feet; the exception being a single structure with an attached chicken coop and run shall not exceed three hundred (300) square feet in total area.