



# Demolition

## ***Mendota Heights permit requirements***

- The Minnesota State Building Code applies to the demolition of any building or structure (1300.0040 Subpart 1).

## ***Permit application and fees***

- A completed Mendota Heights' demolition permit application should be submitted to and approved by the City before work begins. The application is available on line at [www.mendota-heights.com](http://www.mendota-heights.com) or at the Mendota Heights City Hall.
- The applicant for a permit shall provide an estimated permit valuation (job cost) at the time of application.
- Permit fees are based on the submitted valuation (1300.0160 Subp. 4).

## ***Survey requirements***

- First floor elevation height of the structure to be demolished must be provided to the City of Mendota Heights prior to demolition.
- Tear down and construction of new single-family dwellings and additions, modifications, and alterations to existing dwellings shall not raise the first floor elevation more than one foot (1') above the existing condition.

## ***MPCA notice requirements***

- File a "Notification of Intent to Perform a Demolition" form with the Minnesota Pollution Control Agency available at the MPCA's website [www.pca.state.mn.us](http://www.pca.state.mn.us) ten days before demolition begins (see form attached below).
- Failure to comply with requirements may result in corrective actions and penalties.
- Both the property owner and contractor share the responsibility of making sure they are in compliance with all State and City regulations.

## ***Demolition site requirements***

- All hazardous materials are to be removed two days before demolition begins. See the MPCA's "Pre-Renovation/Demolition Environmental Checklist Guidance Document" at [www.pcs.state.mn.us](http://www.pcs.state.mn.us) (see guide attached below).
- After the hazardous materials are removed, all demolition debris must be removed from the site.
- The City will do a minimum of two inspections. The first inspection during the actual demolition. The second inspection before backfilling.

***Call the City of Mendota Heights' Department of Building Safety at 651 452 1850 if you have questions, to request a permit or to schedule an inspection (8:00-4:30 M-F).***



**Minnesota Pollution Control Agency**

520 Lafayette Road North  
St. Paul, MN 55155-4194

# Notification of Intent to Perform a Demolition

## Asbestos Program

Doc Type: Asbestos & Demolition/Amendments

Type of notification:  Original  Amended  Project cancellation

Notification must be postmarked or received ten (10) working days before demolition begins. See Item 5 for emergency demolitions. Both start and end dates should be amended in writing as necessary to reflect current project dates.

### Demolition Contractor

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone number: \_\_\_\_\_

Contact name: \_\_\_\_\_

Phone number: \_\_\_\_\_

### Building Information

Building name: \_\_\_\_\_

Address/Location: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

County: \_\_\_\_\_

Phone number: \_\_\_\_\_

Age of bldg (yrs): \_\_\_\_\_ Size of bldg (sq ft): \_\_\_\_\_

Number of floors, including basement level(s): \_\_\_\_\_

Present use of bldg: \_\_\_\_\_

Prior use of bldg: \_\_\_\_\_

### Building Owner

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone number: \_\_\_\_\_

Contact name: \_\_\_\_\_

Phone number: \_\_\_\_\_

### Dates of demolition or intentional burning:

Start date: \_\_\_\_\_ End date: \_\_\_\_\_  
mm/dd/yy mm/dd/yy

**Note:** If there is >260 linear feet or >160 square feet of Regulated Asbestos-Containing Material (RACM) in the building to be demolished, it must be removed by a licensed asbestos contractor prior to demolition. The State of MN-Notice of Intent to Perform an Asbestos Abatement Project <http://www.pca.state.mn.us/publications/w-sw4-06.doc> must be used to notify for the asbestos removal.

Is nonfriable ACM present in the structure to be demolished?  Yes  No

Will nonfriable ACM be present in the structure at the time of demolition?  Yes  No

If Yes to both questions above, complete Items 1-9. If No to either question, complete Items 3-9.

1. If ACM will be left in place for the demolition indicate the amount of Category I and/or Category II nonfriable ACM left in place.

Category I: \_\_\_\_\_ Linear feet  
\_\_\_\_\_ Square feet  
\_\_\_\_\_ Cubic feet

Category II: \_\_\_\_\_ Linear feet  
\_\_\_\_\_ Square feet  
\_\_\_\_\_ Cubic feet

**Category I nonfriable ACM** means asbestos-containing packings, gaskets, resilient floor covering, and asphalt roofing products containing more than one percent asbestos.

**Category I nonfriable ACM is not allowed to remain in place for demolition if it is in poor condition.**

**Category II nonfriable ACM** means any material, excluding Category I nonfriable ACM, containing more than one percent Asbestos that, when dry, cannot be crumbled, pulverized, or reduced to a powder by hand pressure.

**Category II nonfriable ACM is not allowed to remain in place for demolition if it has a high probability of becoming crumbled, pulverized, or reduced to a powder during demolition, transport, or disposal (e.g., transite, cement, slate roofing).**

2. Description and location of ACM remaining in place (including number of floors and rooms):

\_\_\_\_\_

3. Company and/or individual that conducted the building inspection and the procedure used to determine the presence or absence of ACM (including analytic method): (Note: Prior to demolition all structures must be inspected by a licensed asbestos inspector who has been certified through the Minnesota Department of Health.)

\_\_\_\_\_

4. Description of planned demolition and the specific method(s) that will be used:

\_\_\_\_\_

5. If the demolition was ordered by a government agency, please identify the agency and attach a copy of the order:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Authority: \_\_\_\_\_

Date of order (mm/dd/yy): \_\_\_\_\_ Start date (mm/dd/yy): \_\_\_\_\_

Notification for an emergency demolition must be submitted as early as possible before demolition begins, but not later than the following working day. A demolition is considered an emergency **only** when the facility has been deemed structurally unsound and in danger of imminent collapse. If the structurally unsound building is known to contain any regulated ACM or is suspected to contain any regulated ACM, special procedures **must** be followed. If you are unaware of the special procedures, instructions/ regulations can be obtained by contacting the Minnesota Pollution Control Agency (MPCA) at the address or phone number listed below.

6. Description of procedure to be followed in the event that unexpected RACM is found or Category II nonfriable ACM becomes crumbled, pulverized or reduced to powder:

\_\_\_\_\_

7. Demolition waste transporter(s) information:

Transporter name: \_\_\_\_\_  
Contact name: \_\_\_\_\_  
Transporter address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Phone number: \_\_\_\_\_

8. Demolition waste disposal information: \*see below for more information

Landfill name: \_\_\_\_\_  
Owner/Operator: \_\_\_\_\_  
Address/Location: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Phone number: \_\_\_\_\_

9. I certify that the above information is correct and I am a bonafide representative of the demolition contractor or building owner and have authority to enter into agreements for my employer.

Print name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Important Note:**

**Ensure you are in compliance with Minn. R. 7035.0805 prior to the commencement of renovation/demolition.**

This rule requires that the following items be removed two days prior to demolition: mixed municipal solid waste; household hazardous waste; industrial or hazardous waste; waste tires; major appliances; items containing elemental mercury, Poly-Chlorinated BiPhenyls (PCBs), and chlorofluorocarbons (CFCs); oil; lead; electronics; and other prohibited items. See MPCA website at <http://www.pca.state.mn.us/publications/w-sw4-20.pdf> for a Pre-Renovation/Demolition Environmental Checklist Guidance Document to assist with completion of this rule.

\*Demolition waste must be disposed of at a permitted solid waste facility. For other disposal option please contact the regional MPCA solid waste compliance/enforcement staff with any questions.

Submit to: Minnesota Pollution Control Agency  
Industrial Division – Asbestos Program  
520 Lafayette Road North  
St. Paul, MN 55155-4194

Questions call: 651-296-6300 or 1-800-657-3864  
Fax: 651-297-1438

E-mail: [asbestos.demolition.pca@state.mn.us](mailto:asbestos.demolition.pca@state.mn.us)



**Minnesota Pollution Control Agency**

520 Lafayette Road North  
St. Paul, MN 55155-4194

# Pre-Renovation/Demolition Environmental Checklist

## Asbestos Program

Doc Type: Compliance/Enforcement Correspondence

Minn. R. 7035.0805 requires that you remove the items below before starting a renovation or demolition project, and then manage and recycle or dispose of them correctly. This checklist is provided to help you manage the project and does not need to be submitted to the Minnesota Pollution Control Agency unless requested.

### Project Information

#### Structure owner

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Contact name: \_\_\_\_\_  
Phone number: \_\_\_\_\_

#### Structure information

Building name: \_\_\_\_\_  
Address/Location: \_\_\_\_\_  
\_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Age of bldg (yrs): \_\_\_\_\_ Size of bldg (sq ft): \_\_\_\_\_  
Present use of bldg: \_\_\_\_\_  
\_\_\_\_\_  
Prior use of bldg: \_\_\_\_\_

#### Demolition contractor

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Contact name: \_\_\_\_\_  
Phone number: \_\_\_\_\_

#### Dates of renovation, demolition, or fire training burn:

Start date: \_\_\_\_\_ End date: \_\_\_\_\_  
(mm/dd/yy) (mm/dd/yy)

Mercury	Qty		Qty		Qty
<b>Batteries</b>		Firestats:		Boiler insulation:	
Smoke detectors:		Manometers:		HVAC duct insulation:	
Emergency lighting systems:		Thermometers:		Ductwork flexible fabric connections:	
Elevator control panels:		<b>Boilers, furnaces, heaters, and tanks</b>		Fireproofing materials:	
Exit signs:		Mercury flame sensors by pilot lights:		Fire doors:	
Security systems and alarms:		Manometers, thermometers, gauges:		<b>Flooring:</b>	
<b>Lighting</b>		Pressure-trol:		Vinyl floor tile:	
Fluorescent lights:		Float or level controls:		Vinyl sheet flooring:	
<b>High intensity discharge</b>		Space heater controls:		Asphalt tile:	
Metal halide:		<b>Electrical systems</b>		Linoleum paper backing:	
High pressure sodium:		Load meters & supply relays:		Mastic/glue (floor tile, carpet, etc.)	
Mercury vapor:		Phase splitters:		<b>Electrical</b>	
Neon:		Micro relays:		Electrical panels:	
Switches for lighting using mercury relays (look for any control associated with exterior or automated lighting systems):		Mercury displacement relays:		Electrical wiring insulation:	
"Silent" wall switches:		<b>Asbestos</b>		Heating and electrical ducts/conduit:	
<b>Heating, ventilating, and air conditioning systems</b>		<b>Boiler rooms</b>		<b>Pipe and other insulation</b>	
Thermostats:		Boilers, furnaces, fireplaces, and their components:		Aircell (corrugated cardboard):	
Aquastats:		Cement sheets near heating equipment:		Millboard:	
Pressurestats:				Preform:	
				Joint compound:	

<b>Asbestos (continued)</b>	Qty		Qty		Qty
Spray applied insulation:		<b>ChloroFluoroCarbons</b>		Lead-acid batteries (lighting, exit signs, security systems):	
Blown-in insulation:		Fire extinguishers (both portable and installed halon suppression systems):		Lead flashing molds and roof vents:	
Block:		Air conditioners (rooftop, room, and central):		Lead pipes and solder:	
<b>Surfacing materials</b>		Walk in coolers (refrigeration or cold storage areas):		Lead-lined X-ray rooms:	
Acoustical plaster:		Water fountains and dehumidifiers:			
Decorative plaster:		Refrigerators/freezers/chillers:		<b>Other</b>	
Textured paints & coatings:		Heat pumps:		Solid waste (all non-building components such as unattached carpet, files, books, trash, desks, chairs, etc.) must be removed prior to demolition:	
Spray-applied materials (acoustical, decorative, or insulative):		Vending machines/food display cases:		Hazardous waste (including household) must be properly handled and disposed of prior to demolition:	
<b>Roofing</b>				Oil (used oil, hydraulic oils in door closers, elevator shafts, etc.) must be collected and properly disposed of prior to demolition:	
Roofing shingles:		<b>Poly-Chlorinated BiPhenyls (PCBs)</b>		Tanks (no evidence of former heating tanks or storage tanks exist):	
Roofing felt:		Transformers:		Appliances must be recycled by an appliance recycler:	
Base flashing:		Transistors:		Electronics:	
<b>Cement materials (Transite)</b>		Capacitors:			
Cement pipes (flues & vents):		Heat transfer equipment:			
Cement wallboard:		Light ballasts:			
Cement siding:					
Pegboard:		<b>Lead</b>			
<b>Ceiling materials</b>		Lead-based paint (woodwork, metal equipment, interior/ exterior uses):			
Ceiling tiles:					
Ceiling tile adhesives (pucks):					
Lay-in ceiling panels:					
Acoustical tiles:					
<b>Miscellaneous</b>					
Taping, joint, and spackling compound:					
Caulking/putties:					
Fire curtains and blankets:					
Laboratory hoods, table tops, gloves, etc.:					
Gaskets:					

If you have questions or comments about this checklist, identify any additional items not found in this list, or would like to discuss an individual project, contact the Minnesota Pollution Control Agency at 651-296-6300 or 1-800-657-3864.

Affiliation with project: \_\_\_\_\_ Title: \_\_\_\_\_

Printed name: \_\_\_\_\_ Date: \_\_\_\_\_

### Important Note:

This guidance document is not intended as a substitute for reading Minnesota Rules and Statutes and making your own independent determination of their applicability to your renovation/demolition project. Examples in this guidance document do not represent an exhaustive listing of type of materials that may be required to be removed from a building prior to renovation/demolition.