

## **CITY OF MENDOTA HEIGHTS**

### **COVID-19 Preparedness Plan-Movies and Concerts in the Park**

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## **INTRODUCTION AND PURPOSE**

The City of Mendota Heights is committed to providing safe recreational programming opportunities for all residents and participants. In response to the COVID-19 pandemic and to comply with Federal, State and local orders and directives the City has developed the following Preparedness Plan. The City's goal is to mitigate the potential for transmission of COVID-19 among participants of City sponsored/operated programming.

The following controls and procedures are established by the City of Mendota Heights for operation of the City's Movie and Concert Nights at Mendakota Park.

## **EVENT PARTICIPANTS**

The City of Mendota Heights is serious about the safety and health of residents, park facility users and participants of the City's sponsored Movie and Concert nights at Mendakota Park. The implementation of recommended precautions and procedures included in this plan requires the full cooperation of all participants.

To ensure the safety of themselves and the public, participants are responsible for implementing and complying with all aspects of this Plan while participating in the activity. Failure to comply with the stated policies and procedures may be considered grounds for field and park facility closures and/or cancellation of events.

## **PARK SAFETY PRACTICES**

The following operational procedures are based on guidance from the State of Minnesota and Centers for Disease Control and address the need to implement and carryout public health protection measures for authorized park facilities, recreational programming participants and the general public. Procedures include a combination of engineering and administrative controls and safety practices which focus on reducing the transmission of COVID-19 among participants.

The City has reviewed and incorporated industry guidance provided by the State of Minnesota including:

- Minnesota Executive Orders
- Industry Guidance for Safely Reopening Recreational Entertainment Venues
- Outdoor Recreation, Facilities, and Public Guidelines
- COVID-19 Sport Guidance for Youth and Adults

## **General Considerations When Participating in Recreational Programming**

To help prevent the spread of respiratory illnesses such as COVID-19, participants should:

- Stay home if they or anyone in their household are sick or have symptoms of COVID-19.
- Practice social distancing and maintain at least six feet between individuals, except for members of the same household, in all areas of the park. A "household" means all the people

living in the same home or residence, including a shared rental unit or other similar living space.

→ Practice good respiratory etiquette and hand hygiene.

- Wash hands frequently with soap and water for at least 20 seconds or use hand sanitizer that contains at least 60% alcohol in place of soap and water when arriving to and leaving the park.
- Avoid touching their eyes, nose and mouth.
- Participants are encouraged to wear a manufactured or homemade cloth face mask or covering. Note that cloth face coverings may help protect others from the wearer's respiratory droplets but are NOT a replacement for social distancing. Social distancing must be observed even if face coverings are in use.

### **Cleaning and Disinfecting of Park Space and Equipment**

Due to the challenges of regularly cleaning and disinfecting outdoor public facilities, equipment, and other shared amenities, participants should assume that public space facilities and equipment have not been sanitized. Use of park equipment, space and amenities is done so at the user's own risk.

### **Park Facility Controls**

→ The City will continuously monitor the transmission of COVID-19 and where people are likely to gather and will consider temporary closure of facilities to support social distancing practices, if needed.

→ Facilities for the operation of the events will be limited in capacity and follow state gathering limits.

- State guidelines allow 250 total people at the Mendakota Park complex at one time.

→ To the extent possible, objects that could be frequently touched and that are not essential to safety have been removed or are closed, including:

- Restrooms at Mendakota Park will be opened on weekdays only. City staff will keep a log of when restrooms are cleaned. Portable restrooms are available within the park for public use. Users should be aware that supplies such as hand sanitizer and toilet paper may not be stocked within the portable facility.
- The water bottle filler at Mendakota Park is operational, but the water fountain is not.
- Mechanical rooms, storage rooms and concessions stands are closed and are not available for use by permitted users or the general public. All groups are prohibited from leaving field equipment and prepping materials at park and field sites.
- Picnic tables within parks and at park shelters have been spread out to allow for social distancing or removed in some cases.

## **Infection Prevention Measures for Group Activities**

Participants are advised to:

- Stay home if they or anyone in their household are sick or have symptoms of COVID-19 (e.g. fever, cough, shortness of breath, muscle pain, sore throat, or new loss of taste or smell).
- Self-monitor for signs and symptoms of COVID-19. Participants are encouraged to complete a self-symptom assessment and self-temperature check prior to coming to a City park facility.  
[Source: <https://www.health.state.mn.us/diseases/coronavirus/facilityhlthscreen.pdf>]
- Be prepared to be as self-contained and self-sufficient as possible when using City park facilities and amenities. Participants should arrive prepared with their own soap and water, hand sanitizer, surface disinfectant, paper towels, equipment, etc.
- Adhere to social distancing requirements and keep 6 feet of separation during the activity.
  - Participants should not congregate before or after the activity.
- Practice good respiratory etiquette and hand hygiene.
  - Wash hands frequently with soap and water for at least 20 seconds or use hand sanitizer that contains at least 60% alcohol in place of soap and water.
  - Participants shall cover coughs and sneezes with their sleeve or tissue and avoid touching their faces, in particular their mouths, nose and eyes. They should dispose of tissues in provided trash receptacles and wash or sanitize hands immediately afterward.
  - Face coverings are recommended for all participants.
- Routinely clean and disinfect common touch areas when using City fields and facilities.

## **EXPOSURE OR CONFIRMED CASES OF COVID-19**

If a participant exhibits COVID-19 symptoms while at an event, they will be asked to immediately leave the game/facility.

If a participant tests positive for COVID-19 within 14 days of getting the test result, the participant must report the positive test, within 24 hours to:

- Meredith Lawrence, Recreation Program Coordinator at [meredithl@mendota-heights.com](mailto:meredithl@mendota-heights.com); and
- The Minnesota Department of Health at [health.sports.covid19@state.mn.us](mailto:health.sports.covid19@state.mn.us)

When a potential exposure or case of COVID-19 is reported to the City or the Minnesota Department of Health, an interview will be conducted to determine who that person was in close contact with while infectious. People who were exposed will be notified by the City or the Minnesota Department of Health. A 14- day quarantine period may be recommended.

## **COMMUNICATION**

The Preparedness Plan will be communicated to all participants as follows:

- The Plan will be posted on the City of Mendota Heights website.

Communication will be ongoing and this plan will be updated as the COVID-19 environment changes. Communication of expectations will be done so through this plan.

Plan administrator: Meredith Lawrence, Recreation Program Coordinator

### **AUTHORITY TO CHANGE OR MODIFY**

Circumstances related to COVID-19 are continuously changing and evolving. Participants are to monitor how effective the program has been implemented and carried out. Participants shall communicate any needs or adjustments to the Recreation Program Coordinator.

The City will continue to monitor and evaluate operations and procedures and make necessary changes to ensure the safety of users and residents. The City will modify event protocols should any of the following occur:

- An inability to maintain COVID-19 prevention and response protocols.
- Changes to public health official guidelines regarding group gatherings.

Certified by:

**Meredith Lawrence, Recreation Program Coordinator**  
**City of Mendota Heights**

## **Appendix A:**

### **MENDOTA HEIGHTS EVENT (MOVIE AND CONCERT) MODIFICATIONS**

1. All participants must supply their own antibacterial wipes and hand sanitizer for disinfecting shared touch points at the park.
2. According to guidance from the Minnesota Department of Health, there should be no more than 250 people at the Mendakota Park Complex at one time.
  - a. This will be monitored by having staff hand out 240 tickets to participants. If/once this number has been met no one else will be able to participate.
  - b. Staff will set up barriers to ensure one entrance/exit point is utilized for counting participants.
3. Participants will be required to maintain 6 feet of distance from others not in the same household.
  - a. This will be successfully achieved by utilizing painted circles on the soccer field. Each household will be required to pick a circle and stay in this for the entire concert. The circles will be measured six feet apart.
  - b. Participants will not come close to the pavilion for dancing or any participatory events. They will be required to stay in their circle.
  - c. Groups will be limited to eight people per circle.
4. All participants are encouraged to wear a mask or other face covering until CDC, state, and local authorities declare that masks are no longer recommended.
5. Participants will not be able to congregate at the end of the activity. All participants must immediately leave the facility after the activity.

## **Appendix B:**

### **HEALTH SCREENING QUESTIONS**

Per CDC/MDH guidelines, the following are health screening questions to ask when conducting self-assessments. If a participant answers yes to any of these questions, they should stay home or if on site will be sent home.

1. A new fever (100.4°F or higher), or a sense of having a fever?
2. A new cough that you cannot attribute to another health condition?
3. New chills that you cannot attribute to another health condition?
4. New shortness of breath that you cannot attribute to another health condition?
5. A new sore throat that you cannot attribute to another health condition?
6. New muscle aches that you cannot attribute to another health condition, or that may have been caused by a specific activity (such as physical exercise)?
7. A new headache that you cannot attribute to another health condition?
8. New loss of smell or taste that you cannot attribute to another health condition?

## Appendix C:

### CLEANING AND DISINFECTING

[Source: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cleaning-disinfection.html>]

Participants shall practice routine cleaning of frequently touched surfaces with household cleaners and disinfectants that are appropriate for the surface, following label instructions. Labels contain instructions for safe and effective use of the cleaning product including precautions employees should take when applying the product, such as wearing gloves and making sure they have good ventilation during use of the product.

- **CLEANING** refers to the removal of germs, dirt and impurities from surfaces. It does not kill germs, but by removing them, it lowers their numbers and the risk of spreading infection.
- **DISINFECTING** refers to using chemicals, for example, EPA-registered disinfectants, to kill germs on surfaces. This process does not necessarily clean dirty surfaces or remove germs, but by killing germs on a surface *after* cleaning, it can further lower the risk of spreading infection.

#### How to Clean and Disinfect

##### → Hard (Non-porous) Surfaces

- Wear disposable gloves when cleaning and disinfecting surfaces. Gloves should be discarded after each cleaning. If reusable gloves are used, those gloves should be dedicated for cleaning and disinfection of surfaces for COVID-19 and should not be used for other purposes. Coaches should consult the manufacturer's instructions for cleaning and disinfection products used. Clean hands immediately after gloves are removed.
- If surfaces are dirty, they should be cleaned using a detergent or soap and water prior to disinfection. For disinfection, most common EPA-registered household disinfectants should be effective. A list of products that are EPA-approved for use against the virus that causes COVID-19 is available. Follow manufacturer's instructions for all cleaning and disinfection products for (concentration, application method and contact time, etc.).

## Appendix D:

### HAND HYGEINE

[Source: <https://www.cdc.gov/handwashing/when-how-handwashing.html>]

Hand washing is one of the best ways to protect yourself and your family from getting sick. Germs can spread from other people or surfaces when you:

- Touch your eyes, nose, and mouth with unwashed hands
- Prepare or eat food and drinks with unwashed hands
- Touch a contaminated surface or objects
- Blow your nose, cough, or sneeze into hands and then touch other people's hands or common objects

**During the COVID-19 pandemic, you should also clean hands:**

- After you have been in a public place and touched an item or surface that may be frequently touched by other people, such as fences, balls, equipment, etc.
- Before touching your eyes, nose, or mouth.

#### **Use Hand Sanitizer When You Can't Use Soap and Water**

You can use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are not available. You can tell if the sanitizer contains at least 60% alcohol by looking at the product label.

Sanitizers can quickly reduce the number of germs on hands in many situations. However, sanitizers do not get rid of all types of germs, may not be as effective when hands are visibly dirty or greasy and might not remove harmful chemicals from hands like pesticides and heavy metals.

#### **Using Hand Sanitizer**

- Apply gel/liquid product to the palm of one hand (read the label to learn the correct amount). Rub your hands together.
- Rub gel/liquid over all the surfaces of your hands and fingers until your hands are dry. This should take around 20 seconds.