



PARKS AND RECREATION

REQUEST FOR TOURNAMENT—FOR PRIORITY LEVEL 2 THROUGH 7

USER INFORMATION			
ORGANIZATION NAME:		PRIMARY CONTACT NAME:	
ADDRESS:	CITY:	STATE:	ZIP CODE:
EMAIL ADDRESS:			
PHONE NUMBER:		ALTERNATE PHONE NUMBER:	
User is a: <ul style="list-style-type: none"> <li><input type="checkbox"/> Public or Private School Located in Mendota Heights</li> <li><input type="checkbox"/> Recognized Youth Athletic Association</li> <li><input type="checkbox"/> Recognized Youth Sports Club or League</li> <li><input type="checkbox"/> Mendota Heights Resident (Personal Use)</li> <li><input type="checkbox"/> Mendota Heights Businesses/Commercial Organizations</li> <li><input type="checkbox"/> Non-Mendota Heights Residents, Organizations, Businesses</li> </ul>			

ONSITE CONTACT NAME:		ONSITE CONTACT TITLE:	
ADDRESS:	CITY:	STATE :	ZIP CODE:
EMAIL ADDRESS:			
PHONE NUMBER:		ALTERNATE PHONE NUMBER:	

RESERVATION INFORMATION			
EVENT NAME/TITLE:			
NUMBER OF TEAMS PARTICIPATING:	TOTAL NUMBER OF PLAYERS:	ANTICIPATED TOTAL ATTENDANCE:	ADMISSION FEE AMOUNT:
Requesting fields or facilities for:	<input type="checkbox"/> Baseball	<input type="checkbox"/> Softball	<input type="checkbox"/> Lacrosse
	<input type="checkbox"/> Soccer	<input type="checkbox"/> Tennis	<input type="checkbox"/> Football
	<input type="checkbox"/> Other:		
Athletic Field/Facility Requested:	<input type="checkbox"/> Civic Center	<input type="checkbox"/> Friendly Hills	<input type="checkbox"/> Hagstrom-King
	<input type="checkbox"/> Ivy Hills Park	<input type="checkbox"/> Marie Park	<input type="checkbox"/> Valley Park
	<input type="checkbox"/> Victoria Highlands	<input type="checkbox"/> Wentworth	
	<input type="checkbox"/> Kensington	Number of Fields Requested:	
	<input type="checkbox"/> Mendakota Park	Number of Fields Requested:	

## Requests for August - November 2020

RESERVATION INFORMATION (CONTINUED)			
Date(s) Requested:	From:	To:	
Days of the Week Requested:	<input type="checkbox"/> Monday	START TIME	END TIME
	<input type="checkbox"/> Tuesday	START TIME	END TIME
	<input type="checkbox"/> Wednesday	START TIME	END TIME
	<input type="checkbox"/> Thursday	START TIME	END TIME
	<input type="checkbox"/> Friday	START TIME	END TIME
	<input type="checkbox"/> Saturday	START TIME	END TIME
	<input type="checkbox"/> Sunday	START TIME	END TIME
Special field requests or arrangements (e.g. field lining diagrams):			

CATERING AND FOOD VENDOR INFORMATION	
<i>Note: Groups wanting to use concession stands or offer food or beverages for sale will need to obtain the appropriate permits and/or licenses from the County or State and have permits or licenses available during the entire time of the tournament.</i>	
Are you requesting use of the concession stand:	<input type="checkbox"/> Yes <input type="checkbox"/> No
The event will include:	<input type="checkbox"/> Food Vendors <input type="checkbox"/> Food Trucks <input type="checkbox"/> Pre-packaged Food/Beverage Items <input type="checkbox"/> Professional Catering <input type="checkbox"/> Other:

I certify that I am a representative of \_\_\_\_\_ and that I am authorized to reserve athletic fields and facilities with the City of Mendota Heights. I have read and understand the Mendota Heights Field and Facility Use Policy and agree to comply with all applicable requirements of the policy as they relate to my organization.

I certify that the information that I have provided is true and accurate to the best of my knowledge. If the information that I have provided or my request changes, I will submit a revised application or additional information.

**X** \_\_\_\_\_  
**Signature** **Date**

<b>FOR OFFICE USE ONLY</b>	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
Application Fee: \$ Payment: <input type="checkbox"/> Check <input type="checkbox"/> Cash <input type="checkbox"/> Credit Card	Date Application Received: <span style="margin-left: 50px;">Time Application Received:</span>