



Contractor Licensing

State of Minnesota building contractor license requirements

- The Minnesota Department of Labor and Industry licenses residential building contractors, remodelers, roofers and manufactured home installers. Licenses are required for all residential building contractors and remodelers who contract with a homeowner to construct or improve dwellings by offering more than one special skill. Owners working on their own properties must also be licensed if they build or remodel for the sole purpose of speculation or resale.
- The State licensing law applies to work on residential real estate which is defined as a new or existing building constructed for habitation by one to four families, and includes detached garages and roofing. State building contractor licensure is not required for work on commercial or agricultural buildings, or on residential buildings with more than four individual units.
- Contractors must present a State Contractor License Certificate to the City at the time of application for a building permit. The City may look up the certification on line and can charge a fee of \$5 for this service. To verify a State Contractor License search: www.dli.mn. Click "licensing and bonds" and then "verify license or bond".

City of Mendota Heights building contractor license requirements

- All contractors without a State license must obtain a City of Mendota Heights license before a building permit will be issued.
- Unless in the regular employ of a residential contractor, commercial contractor or remodeler no person shall engage in the business of performing any of the work listed below without first obtaining a City license to do so. Where a State license is required, no City license is required. Evidence of a State license must be provided before issuance of any permits.
- Work that requires a City license includes commercial contracting, the installation of bituminous surfaces, brick, carpentry, concrete, drywall, fences, fire protection systems, fireplaces, garage doors, gas piping, grading, HVAC, landscaping, tree cutting, plaster, siding, signs, swimming pools and building demolition.
- Each applicant must satisfy the City Council that he is competent and obtain a commercial general liability policy of no less than \$500,000. Applicants must pay a yearly fee of \$50.

Homeowner permits

- Homeowners that will personally and physically perform the work on a single family detached dwelling that they own and occupy are not required to be licensed and may obtain permits.

Lead paint abatement certification requirements

- Lead paint certification addresses the proper abatement of lead in pre-1978 homes and other facilities occupied by children.
- All firms paid to perform renovation, repair or painting work in pre-1978 housing and child-occupied facilities must be certified.
- Minor repair and maintenance activities (6 square feet or less per interior room or 20 square feet or less per exterior project) are exempt from the work practices requirements. This exemption does not apply to jobs involving window replacement or demolition.
- Contractors must present a Lead Paint Abatement Certificate to the City of Mendota Heights when applying for a building permit. The City may look up the certification on line at www.epa.gov/lead and may charge a fee of \$5 for this service.

Call the City of Mendota Heights' Department of Building Safety at 651 452 1850 if you have questions (8:00-4:30 M-F).